

TUESDAY FEBRUARY 3, 2026
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, February 3, 2026, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson, and Mr. Gary K. Scherer. Marc Rogols, County Administrator, was also in attendance.

**In the Matter of
Minutes Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from January 27, 2026, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

**In the Matter of
Bills Approved for Payment:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated February 3, 2026, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$83,087.94 the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

**In the Matter of
Then and Now Certification Approved for Payment:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated February 3, 2026, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$72,741.64 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

**In the Matter of
Supplemental Appropriation Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for SUPPLEMENTAL APPROPRIATION:

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**\$8,115.53 – 2946.400.40.590100 – S-ARPA 2022 Other Expenses – Sheriff’s Office
\$82,034.00 – 1001.103.41.570101 – Transfer Out Fairgrounds Debt - Auditor**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

**In the Matter of
Transfer and Reappropriation Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for TRANSFER AND REAPPROPRIATION:

**\$3,042.61 – 3013.100.45.560400 – Transfer Out – Engineer
To
3013.100.44.560300 – Transfer In – VOCA**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

**In the Matter of
Fund Transfer Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for FUND TRANSFER:

**\$4,998.65 – 6651.160.89.570100 – Transfer Out – Auditor
To
1001.160.18.492097 – Transfer In – Auditor**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

**In the Matter of
Report Provided by Robert Adkins:**

The following is a summary of the report provided by Robert Adkins, IT Director.

- IDNetworks project is going well with data conversion and verification.
- IDNetworks is confident that we will go live on the time that was agreed on.
- Robert is still working with Veeam to get replication jobs back up.
- CISA approved pchd.org the pickawaycountyhealthdepartment.gov domain, pchd.gov was not approved.
- Eric is working on creating a new M365 back-up environment.

**In the Matter of
Report Provided by Tiffany Nash:**

The following is a summary of the report provided by Tiffany Nash, EMA Director.

- Approvals - None
- This Week
 - South Bloomfield Promotion Board – 2/4
 - Central Region Medical Related Surge Exercise (MRSE) (Remote Participant) – 2/5
 - Perry County Functional Exercise (Tiff - Evaluator) – 2/5
 - Ashville Women’s Group Meeting (Ed Presenting) – 2/5
 - Final Planning Meeting (rescheduled) – 2/6
- Next Week

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- NexGen 911 Call – 2/9
- Pickaway Township Trustees Meeting – 2/9
- 911 Program Review Committee – 2/10
- Behavioral Threat Assessment Group – 2/11
- Planning Committee Meeting with Berger & Health Dept – 2/10
- LEPC Exercise in South Bloomfield – 2/12
- EM1 Release Webinar – 2/12
- Programs
 - EMA Operations
 - Request**
 - CRC had an issue with sewage on 1/29/2026 - Requested large tent and heater to keep jetter from freezing while cleaning the lines
 - Tent came from EMA (decon tent)
 - Heater from Box 65
 - Funding**
 - FEMA released the funding hold – the 2025 EMPG awards will be coming down very soon
 - Reverted back to a 3-year period of performance rather than a 1 year
 - Our FY25 allocation went up \$3,000 to \$56,393.00 from FY24 allocation
 - Mitigation reimbursement of \$6,747.19 is on the way
 - There is an OEMA Grants Branch call this Thursday to go over the changes and updates
 - 911 Coordinator
 - No new updates
 - LEPC
 - 2 Hazmat Spills in 12 hours
 - Thursday PM – 50 gallons of diesel at E Main St & McCrea Ave in Circleville
 - Friday AM – 500-1000 gallons of lubricating oil with 100 gallons outside the structure at Enbridge, Five Points Pike, Williamsport
 - Radio Programming – No new updates
 - Drone Program – No new updates
 - CERT - No new updates

In the Matter of
Report Provided by Tim McGinnis:

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: February 17th Agenda
 - Pickaway County Subdivision Regulations Amendment
 - Jackson Township – Rezoning Application
- Outstanding Plats:
 - Graham Ravines Preliminary Plan
- Lot Splits:
 - Approved 3 lot splits in the last week, 4 open applications.
- CDBG
 - Williamsport Bid Opening Results – Part B
 - Circleville CI Award – Darby Creek Excavating
 - Williamsport Bid Opening – Part A

In the Matter of
Report Provided by Angela Karr:

The following is a summary of the report provided by Angela Karr, Deputy County Administrator:

- There were no BWC claims (total 1) and no unemployment claims (total 0) filed for the week.
- Casualty Insurance Claims – No updates
- Gove Deals –
 - PCSO provided information to post the two old Harley Davidson Motorcycles for sale.
- Personnel –

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- A total of 3 new hire packets has been handed out this week, and a total of 5 in 2026.
- Job openings –
 - P/T Custodian – Posted / No applications
 - F/T Custodian – Posted / Received additional application, (3) total
 - Amber Boyer completed preliminary phone interviews.
 - Maintenance Worker - Posted / No applications received
 - Fiscal Specialist Administrative Assistant – Posted / 23 Applications Received
 - Accounts Payable Administrative Assistant – Posted / 23 Applications Received
- Building Department – No Report
- Health Insurance – No Report

**In the Matter of
Executive Session:**

At 9:30 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with Tiffany Nash, EMA Director, Marc Rogols, County Administrator, Angela Karr, Deputy County Administrator, and Brandy Stewart, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

At 9:50 a.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

No Action taken.

**In the Matter of
Contract with 2LMN, Inc.
For the Sealing of Various Concrete Deck with
HMWM Resin for project PIC-Deck Sealing Fee
For Pickaway County Engineer Department:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve 2LMN, Inc. for the Sealing of Various Concrete Deck with HMWM Resin Project, and upon the written recommendation of Anthony Neff, Pickaway County Deputy Engineer, \$45,826.00.

Voting on the motion was as follows: Commissioner Wippel, yes, Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

**In the Matter of
Community Development Block Grant
Village of Williamsport Neighborhood Revitalization
Project Contract B to Award Brecks Paving:**

Upon the review of submitted bids that were submitted for the bid opening held January 27, 2026 for the CDBG Grant, Village of Williamsport Neighborhood Revitalization Project Contract B, it is the recommendation of CDC of Ohio to award the lowest bidder Brecks Paving. Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the bid received from Brecks Paving as the following:

Neighborhood Revitalization	\$474,576.77
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Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

**In the Matter of
Community Development Block Grant
Notice of Award with Darby Creek Excavating, Inc.
for the City of Circleville Critical Infrastructure Grant,
Utility Improvements for Walnut Street, Contract 5-2024:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Commissioner Jay Wippel to sign the Notice of Award for the Critical Infrastructure Grant, City of Circleville, Utility Improvements for Walnut Street, to Darby Creek Excavating in the amount of \$1,289,890.00.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

**In the Matter of
Job and Family Services Contract Listing
New or Amended Contracts for January 2026:**

Pursuant to the Pickaway County Board of Commissioners' Resolution of June 23, 2003, below is the list of agreements entered into, approved and otherwise executed by the Pickaway County Department of Job & Family Services and approved by the Pickaway County Board of Commissioners, The approved list contains the name of the party or parties with whom the agreement has been made, the purpose of the agreement, the commencement date and termination date of the agreement, and the compensation specified by the agreement.

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the following contract listing:

**Pickaway County Job & Family Services
New or Amended Contracts
Oct – Dec 2025**

PCJFS New or Amended Contracts Oct - Dec 2025				
Organization/Agency	Contract Purpose	Effective Date	Termination Date	Contract Value
Workforce Services Unlimited	Monitoring Services	1/1/2026	12/31/2026	\$70.00/hour; not to exceed \$3000.00
Access 2 Interpreters	Interpreting services	1/1/2026	12/31/2026	\$70-110/hr. depending on language and scheduling
Synergy Family Center	Purchased Foster Home	10/29/2025	6/30/2026	Per diem \$58.00-\$86.00
The Garden Family Advocacy Ctr	Visitation Center	11/1/2025	10/31/2026	\$25.00 per hour
Jackson Transportation Group	Transportation Services NET/SNAP/TANF/PCSA	1/1/2026	12/31/2026	Rate \$4.15 per mile
PICCA	Transportation Services NET/SNAP/TANF/PCSA	1/1/2026	12/31/2026	Rate \$4.00 per mile

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

**Resolution To Proceed With Election
On The Question Of An Additional Tax
In Excess Of The Ten-Mill Limitation
For The Pickaway Senior Center:**

After reviewing the information, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following amended Resolution:

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Resolution No: PC-020326-9

**RESOLUTION TO PROCEED WITH ELECTION ON THE QUESTION OF AN
ADDITIONAL TAX IN EXCESS OF THE TEN-MILL LIMITATION
(ORC 5705.03, 5705.19(Y), and 5705.25)**

WHEREAS, on January 20, 2026, this Board passed a resolution declaring the necessity of levying an additional tax in excess of the ten-mill limitation, at a rate not exceeding .75 mills for each one-dollar of taxable value, to support Pickaway County Commission on Aging, Inc., D.B.A. the Pickaway Senior Center, Ohio (the “Senior Center”) for a period of five years;

WHEREAS, the Pickaway County Auditor has certified to this Board that the dollar amount of tax revenue for such additional tax, if approved by the electors, would generate \$1,808,473 during the life of the levy based on the current total taxable value of \$2,411,297,557. The millage for the requested levy is (0.750) mills per \$1 of taxable value, which amounts to \$26 for each \$100,000 of the county auditor’s market value;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Pickaway County, Ohio, two-thirds of all members elected thereto concurring, that:

Section 1: The Board desires to proceed with the submission of the question of the additional tax at a rate not to exceed .75 mills for each dollar of taxable value, which equates to \$26 per \$100,000 of auditor’s market value, to the electors of the county to support the Senior Center.

Section 2: The question of the additional tax levy shall be submitted to the electors of the entire territory of the county at an election held therein on May 5, 2026.

Section 3: The clerk of the board is hereby directed to certify, not later than 10 days after the passage of this Resolution, to the Pickaway County Board of Elections a copy of the January 20, 2026, Resolution of Necessity, a copy of the January 30, 2026, Auditor’s Certification, and a copy of this Resolution.

Section 4: It is hereby found and determined that all formal actions of this Board concerning and related to the passage of this Resolution were adopted in an open meeting of this Board in compliance with all legal requirements, including ORC 121.22.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Certification

I, Brandy Stewart, Clerk to the Pickaway County Board of Commissioners, hereby certify that this is true and accurate record of the proceedings of the board and can be found in the Pickaway County Board of Commissioners’ minutes Journal pages dated February 3, 2026.

**In the Matter of
Liquor License Transfer to
Jayshree Guru LLC:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the Ohio Department of Commerce, Division of Liquor Control, Transfer Application in Salt Creek Township. Permit #04497465-1 Vic Karshner be transferred to Permit #10012045-1 Jayshree Guru LLC.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

In the Matter of

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**Koorsen Fire and Security Quote
For the Pickaway County Sheriff's Office:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the quote from Koorsen Fire and Security in the amount of \$4,778.61 for the Pickaway County Sheriff's Office. The quote is to fully rebuild and test the 2" Watts LF919QT device, and Full rebuild and test the 6" Ames C400 device located in the basement area.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

**In the Matter of
Knollwood Wastewater Treatment Plant and
Wintergreen Lift Station Project
Pay Estimate #7 with Darby Creek Excavating
For Pickaway County Engineer Department:**

Chris Mullins, County Engineer submitted a pay estimate for the Knollwood Wastewater Treatment Plant & Wintergreen Lift Station project. Pay estimate from Darby Creek Excavating is for the period of January 1, 2026, through January 31, 2026, in the amount of \$250,190.71. Commissioner Gary Scherer offered the motion, second by Commissioner Harold Henson, to approve and authorize Commissioner Wippel to sign the Contractor's Application for Payment No.7.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

**In the Matter of
Knollwood Wastewater Treatment Plant and
Wintergreen Lift Station Project
Request for Change Order and Change Order No. 3
With Darby Creek Excavating
For Pickaway County Engineer Department:**

Chris Mullins, County Engineer submitted a Request for Change Order for the Knollwood Wastewater Treatment Plant & Wintergreen Lift Station project. Change Order No. 3 from Darby Creek Excavating is in the amount of \$9,854.00 due to the change of electrical conduit size from 5" to 6" diameter and revised a tap location for the new 3/4" water service line along Wintergreen Drive. Commissioner Gary Scherer offered the motion, second by Commissioner Harold Henson, to approve and authorize Commissioner Wippel to sign the Request for Change Order and Change Order No. 3.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

**In the Matter of
Pump Systems Quote
For the Pickaway County Sheriff's Office Dept R1:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the quote from Pump Systems in the amount of \$72,203.30 for the Pickaway County Sheriff's Dept R1. The quote is to replace the Duplex Control Panel 460-volt 3 phase 5HP.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

**In the Matter of
Sanitary Sewer Rates Presented by
The Pickaway County Engineer:**

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Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the Sanitary Sewer Rates presented by The Pickaway County Engineer for the 3% increase. Which will be effective immediately.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

In the Matter of
Executive Session:

At 10:55 a.m., Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to enter into Executive Session pursuant to ORC §121.22 (G) (8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, with Chris Mullins, County Engineer, Anthony Neff, County Engineer, Marc Rogols, County Administrator, Angela Karr, County Administrator, and Brandy Stewart, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

*At 11:00 a.m. Brian Hill, P3, and Tiffany Anderson, P3 joined in.

At 11:15 a.m., the Commissioners exited Executive Session and Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

No action taken.

In the Matter of
Executive Session:

At 11:30 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, with Brian Hill, P3, Tiffany Anderson, P3, Marc Rogols, County Administrator, Angela Karr, Deputy County Administrator, and Brandy Stewart, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

At 12:05 p.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

No action taken.

In the Matter of
Authorization for Marc Rogols, County Administrator
To Sign the Intergovernmental Agreement 2026-01
By and Between Board of County Commissioners Of

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**Pickaway County Pickaway County Ohio and
Pickaway County Port Authority Pickaway
County, Ohio:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Marc Rogols, County Administrator, to sign the Intergovernmental Agreement 2026-01 By and Between Board of County Commissioners of Pickaway County Pickaway County, Ohio and Pickaway County Port Authority Pickaway County, Ohio.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

**In the matter of
Data Center Discussion
With Tracy Latham:**

Ms. Latham of London Road, Williamsport, Ohio came in to discuss the possibility of a Data Center in Muhlenberg Township, and tax abatements for the property located on the corner of Pherson and London Road. Ms. Latham stated that the property is close to Westfall Schools, Darby Creek, and The Charles O Trump Wildlife Sanctuary. The property is in the Durop Trust that has a total of 128 acres. An option to purchase was signed by a trustee of the trust, and a Pacifico Energy Representative signed on September 23, 2025 with the option to purchase that is good for 3 years. It had been signed and recorded. Commissioner Wippel said that at this time it was not in favor of tax abatement. Ms. Latham said that Muhlenberg Township signed 1-year moratorium. Zoning has not been updated since 2015. She was informed that the Commissioners don't have anything to do with the zoning, that would be the township trustees. She states that Pacifico had approached Kevin Steward and he would let them know in December about zoning. As of last week, they had not filed any paperwork.

**In the Matter of
County Administrator Report:**

The following is a summary of the report provided by Marc Rogols, County Administrator:

- Mr. Rogols reported that Maintenance had been coming in at 7:00 am to check HVAC systems.
- Mr. Rogols discussed reports from Palmer Energy as well as CORSA Run Loss Report on 1/31/26.
- Prosecutor Building appraisal 2/4/26
- Bid Opening for Fairgrounds 2/13/26
- Commissioner's Office Staff met with Auditor's Office Staff 2/2/26 for VIP Training

**In the Matter of
Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending January 31, 2026.

A total of \$1063 was reported collected as follows: \$380 in dog license; \$600 in kennel license; \$48 in additional kennel license; \$25 in adoptions, and \$10 in microchip fees.

Zero (0) stray dogs were processed in; one (1) dog was adopted.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Henson, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

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Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest:
Brandy Stewart, Clerk